



**Fire Contact:** \_\_\_\_\_ **From:** \_\_\_\_\_  
**Municipality:** \_\_\_\_\_ **Department:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_  
**Pages:** \_\_\_\_\_ **Date:** \_\_\_\_\_

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

To meet the financing requirements of the loan program, Dominion Due Diligence Group is requesting your assistance on behalf of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This information is **required** for the HUD re-financing report for the following property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please email completed letter to my attention at [l.stewart@d3g.com](mailto:l.stewart@d3g.com)**

If unable to send via email, please fax to me at 804-588-5758 before mailing a hard copy to my attention.

Thank you for your time,

*LeYonda Stewart*

LeYonda Stewart  
Compliance Administrator  
804-665-2742 (direct line)

[ \_\_\_\_\_ ] Initials: \_\_\_\_\_

**FIRE COMPLIANCE REQUEST:**

**Date:** \_\_\_\_\_

**Completed by:** Name & Title: \_\_\_\_\_  
Department: \_\_\_\_\_  
Direct Contact Info: \_\_\_\_\_

**Re:** Property: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State & Zip: \_\_\_\_\_

**Attention:** Sec. Ben Carson  
U.S. Department of Housing & Urban Development  
451 Seventh Street S.W, Washington, DC 20410.

**Applicant:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To meet the financing requirements of the federally assisted project, Dominion Due Diligence Group is requesting your assistance on behalf of the above referenced applicant. Please confirm whether the above noted subject property has any environmental-related permits.

1. Is any information for former or current underground storage tanks available for the property?

☐ Yes If yes, please attach a copy of all available information.

☐ No

2. If your department does not keep track of this information, please provide the department that does.

\_\_\_\_\_

3. Has the fire department responded to any hazmat spills at the property?

☐ Yes If yes, please attach a copy of all available information.

☐ No

4. Are there thermal/explosive hazards (ie. Aboveground storage tanks) on the subject property or in the vicinity of the subject property that will adversely affect the property?

Yes ☐

No ☐

5. Additional Comments/Conditions/Concerns:

\_\_\_\_\_

\_\_\_\_\_  
Signature



\_\_\_\_\_  
Date